|  |  |
| --- | --- |
| **Name:** |  |
| **Date:** |  |
| **TASK:** | **Refuelling**  | **Stage 1 of 1 stages in task** |
| TA: |  |
| **Name of Assessor:** |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| A Skill level of**...A...B...C...D...E...**Indicate level using underpinning work skill guide**Steps requiring skill level : List by step number**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |

**Office use only** |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Assistance coding:**0=no assistance/fully independent1=indirect verbal prompts/instructions2=gestural prompts3=direct verbal prompts/instructions4=model style prompting5=physical prompting MINIMAL6=physical prompting FULL assistance7=not complaint/failed taskN/A=not applicable  | OBSERVATION DATES  | Associated: * Safe Work Procedure
* Safety Data Sheet

OHS requirements* Safety Glasses
* Gloves
* Steel capped boots
* Work clothing
 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Staff initials** |  |  |  |  |  |  |  |  |  |  |  |  |  | SUPERVISOR:* Pre – safety checks
* Worker supervision is required when refuelling
 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | STEPS  | ASSISTANCE REQURED |
| **1** | Machine is on (mower is stationary) level ground |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** | Ensure machine is turned off and that the engine is cool |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** | Check that area around fuel cap is clear of any contaminants (eg. grass/dust) that could fall into fuel tank. Wipe area clean if required |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4** | Undo fuel tank cap and place in a clean area (eg. tailgate of ute) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5** | Acquire correct fuel container: * green – 2 stroke
* red - standard fuel
 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6** | Place correct fuel container on level surface. Undo lid of fuel container and place lid in clean area |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **7** | Place funnel into spout of fuel tank |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **8** | Place flexi neck into fuel container |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **9** | Pour required amount of fuel into tank. Make sure not to spill any fuel |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **10** | Place fuel container on level surface and recap |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11** | Replace fuel cap on machine |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **12** | Return fuel container to storage area |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **13** | Understands Safety Data Sheet unleaded fuel |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Comments:**

|  |
| --- |
|  |